

BUILDING ADDRESS APPLICATION

Name of Property Owner: _____

Mailing Address: _____

Telephone: _____

E-Mail Address: _____

Please provide your e-mail address so we can e-mail you with your assigned address.

PROPERTY IS LOCATED IN:

Addition: _____ Block(s): _____ Lot(s): _____

Faces / Access is from: _____

PARCEL NUMBER: _____

DIRECTIONS TO THE PROPERTY:

If this is a new ADU, has a building permit been applied for? ___No ___ Yes Date: _____

Please attach one copy of site plan.

Any additional information that you feel should be taken into consideration in assigning the address:

<u>FOR DEPARTMENT USE ONLY:</u>		BLD _____	SDP/MIP _____
ADDRESS NUMBER ASSIGNED: _____			
Date of Approval: _____			
Fire department concurrence (if required): _____			
			INITIAL AND DATE
Application Fee Received (1/2hr staff time): _____			Date: _____
<u>Sent e-mail to the following (DATE) _____:</u>			
<input type="checkbox"/> East Jefferson Fire & Rescue	<input type="checkbox"/> Post Office	<input type="checkbox"/> JeffCom 911	<input type="checkbox"/> Finance
<input type="checkbox"/> Applicant	<input type="checkbox"/> Assessor's Office	<input type="checkbox"/> Address Management System (AMS)	

