

CITY OF PORT TOWNSEND
NOTICE OF LAND USE APPLICATION
LUP26-001

Proposal: Type II Conditional Use Permit Modification – modify approved Conditional Use Permit LUP21-034 for the Port Townsend Meditation Center.

Description: The applicant seeks approval for the following modifications:

1. Add operable roof.
2. Revise HVAC units to geothermal energy.
3. Establish uncovered bike parking.
4. Increase the building size to 7,440 square feet.
5. Build nine on-site parking spaces and 4 on-street parking spaces.

Applicant: Richard Berg, Terrapin Architecture, representing owner Port Townsend Meditation Center

Location: Parcels 997-400-101 and 997-400-103 at the Northwest corner of 32nd and San Juan Avenue.

Date of Application: Wednesday, April 22, 2026

Date of Public Notice: Wednesday, August 26, 2026

Lead Agency: City of Port Townsend, Planning and Community Development (PCD)
City Hall, 250 Madison Street, Suite 3
Port Townsend, WA 98368

Staff Contact: Adrian Smith, Senior Planner (360) 379-4423, asmith@cityofpt.us

Documents available for public review: The application and other documents are on file with PCD at the address above, and on the City website under “Land Use Projects Under Review.” Information can be mailed or emailed. Planning and Community Department must receive written comments no later than 4:00 PM on **Wednesday, September 9, 2026.**

The proposal is exempt from environmental review and threshold determination under the State Environmental Policy Act (SEPA). This notice is being sent to property owners within 300 feet of the subject property. Any person has the right to submit comments, receive notice of and participate in any hearings, request a copy of the application and the decision once made, and appeal the Director’s decision. A statement of consistency with the Port Townsend Municipal Code (PTMC) Conditional Use criteria (PTMC Chapter 17.84) and the Port Townsend Comprehensive Plan will be made following review of the application.