

UTILITIES NEWSLETTER

City of Port Townsend
Utility Billing Department

(360) 385-3000
ptutilities@cityofpt.us

Info & Forms



Leak Check

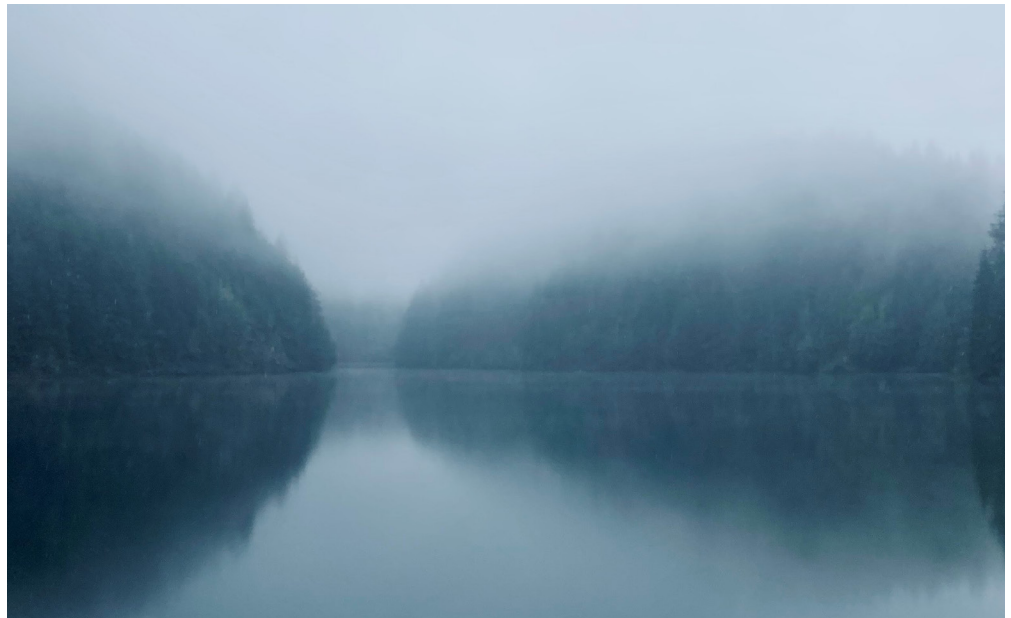


cityofpt.us/finance/page/utility-information

Annual Rate Increase

Your monthly bill supports the separate business units of water, sewer, and stormwater at the City. Rates increase annually and significant investments are needed to maintain and upgrade our aging systems. See new rates on page 2 of this newsletter.

2025
Rate Sheet
see page
2



Lords Lake reservoir on a misty day.

Happy New Year! Welcome to the first edition of our monthly Utilities Newsletter. Each month, we'll include updates regarding water, sewer, and stormwater services at the City of Port Townsend, plus helpful information for customers. If you're looking for our monthly City Newsletter, you'll find a preview below, including information on how to sign up.

Upgraded Handhelds

Every month, meter readings are recorded on devices called handhelds. Those readings are imported into our billing software to generate utility bills. In December, we started phasing out older, clunky handhelds and upgraded to new Android phones that use cloud-based software. With the transition, there has been a delay with getting some meter readings, which means your reading period might be more than 30 days. Please keep that in mind when analyzing consumption on your bill.

Sign Up for the City's E-Newsletter

In 2025 the City of Port Townsend will send our monthly newsletter directly to your email. With so many projects happening across the city, an enews is more timely to deliver than print, and is accessible to all residents, visitors, and people working in Port Townsend. Still love to read print? We will continue to publish the Quarterly news magazine, available to all households and businesses on the Quimper Peninsula. Watch your mailbox for the Q1 release of the 2024 Annual Report in February/March.

What You'll Find in the January News: We're Off to a Great Start in 2025

- New Year message from City Manager John Mauro, including a month-by-month preview of ways to participate in 2025
- Invitation to the Walking, Biking, & Connected Communities Active Transportation Plan Open House on January 15
- Winter weather tips from our Public Works Department
- Introduction to the new Community Services Department and Director Melody Sky Weaver
- Thank you to Terry Kurtzbein for 18 years of service to the community with the Facilities team



Sign up for the enews using the QR code or go to cityofpt.us/newsletter/subscriptions.

Questions?
Email Shelly Leavens, sleavens@cityofpt.us

UTILITY SERVICES

EFFECTIVE JANUARY 1, 2025

Bills are comprised of monthly base fees for water, wastewater, and sewer plus consumption, miscellaneous fees, and applicable taxes. The below rates are effective January 1, 2025 and will be reflected on your January 31 statement. More information on City utilities at cityofpt.us/finance/page/utility-information

Water		
Monthly Base Rate		
Meter Size	Inside Limits	Outside Limits
5/8" - 3/4"	\$62.85	\$75.41
1"	\$112.54	\$135.04
1-1/2"	\$195.26	\$234.31
2"	\$294.56	\$353.47
3"	\$526.24	\$631.49
4"	\$857.23	\$1,028.67
6"	\$1,684.71	\$2,021.66
8"	\$2,677.67	\$3,213.20
Consumption Fees (Per 1k gallons)*		
Account Type	Inside Limits	Outside Limits
Residential & Duplex	\$4.67	\$5.60
Multi-Family (3+ Units)	\$3.63	\$4.36
Commercial A **	\$5.39	\$6.47
Commercial B **	\$8.10	\$9.71
Government	\$7.00	\$8.40
Irrigation Water Consumption		
Season	Inside Limits	Outside Limits
November - April	\$5.61	\$6.73
May - October	\$9.83	\$11.80

* Consumption reflects the amount of water used during the prior month. Usage is rounded down to the nearest thousand gallons. Example: use of 3,268 gal will be billed for 3,000 gal. The balance of the 268 gal is carried over to the next month.

** Commercial A (Meter ≤ 2") / Commercial B (Meter ≥ 3")

Wastewater		
Monthly Base Rate: Residential		
Meter Size	≤ 3,000 gal	≥ 3,000 gal
5/8" - 3/4"	\$71.60	\$88.51
Monthly Base Rate: Multi-Family & Commercial		
Meter Size	Rate	
5/8" - 3/4"	\$63.46	
1"	\$95.18	
1-1/2"	\$158.62	
2"	\$243.23	
3"	\$888.32	
4"	\$994.08	
6"	\$1,480.55	
8"	\$2,030.46	
Volume Fees per 1k gallons (Multi/Commercial only)		
Account	Rate	
Multi-Family (3+ Units)	\$7.29	
Commercial A	\$9.83	
Commercial B	\$6.45	
Government	\$9.62	

Stormwater		
Stormwater: \$21.51	Urban Forestry Fee: \$0.50	Total: \$22.01

Fees based on Impervious Surface Area measuring <3K square feet
Formula for > 3K: (area/3,000) x total rate

Income-Based Discount Rates

Discounts are based on a sliding scale and apply to base rates only. For more info visit cityofpt.us

Discount Type	Water (In / Out)	Wastewater (< 3k / >3k)	Stormwater
25% discount	\$47.14 / \$54.62	\$53.70 / \$66.38	\$16.51
50% discount	\$31.43/ \$36.42	\$35.80 / \$44.26	\$11.01
75% discount	\$15.71/ \$18.21	\$17.90 / \$22.13	\$5.51

Miscellaneous Fees				Turn On / Off Fees	
Account Start Up Fee	\$10	Escrow Payoff	\$15	Working Hours: 8 a.m.-3:30 p.m.	
Account Close Out Fee	\$30	Meter Read	\$30	Immediate/After Hours	
Late Fee	\$5 or 1.5%	Leak Check	\$30	Same Day Reconnect (shut off due to non payment)	
Return Payments	\$25	Meter Testing	\$120	Next Day Reconnect (shut off due to non payment)	