

FACILITY RENTAL 3-DAY WAIVER FORM

Rental Party Information

Name/Organization: _____

Rental Dates/Time: _____

Event Name: _____

Facility: ☐ Cotton Building ☐ Pope Marine Building ☐ Chetzemoka Park - Gazebo

Reason for Fee Waiver

Please provide a description of the event requiring a building rental exceeding three days, including an explanation of how the event will benefit the community:

☐

****THIS SECTION TO BE COMPLETED BY CITY STAFF****

☐ Waiver is approved

Waiver is denied

City Manager

Date

