



Notice of Special Meeting

Special Session City Council Business Meeting

Monday, December 8, 2025
6:00pm

City Hall Council Chambers
540 Water Street, Port Townsend, WA 98368

You can join this meeting remotely by using the following methods:

- Attend in person or virtually via computer or tablet at <https://zoom.us/j/98187633367> enter the Webinar ID 98187633367
- Phone only (muted - listen-only mode) United States: Local Dial In – 1(253)215- 8782,,98187633367#
- Submit public comment to be included in the meeting record to: <https://publiccomment.fillout.com/cityofpt>
- If you are experiencing technical difficulties, please attempt all methods listed above before reporting any issues to: clerksupport@cityofpt.us

December 5, 2025 Port Townsend, WA - The City of Port Townsend City Council will meet in a special session on Monday, December 8, 2025 at 6:00pm in City Hall Council Chambers - 540 Water Street, Port Townsend, WA 98368 and virtually. The Purpose of this meeting is to Call to Order, Roll Call, Hold a Joint Public Hearing with the Board of County Commissioners regarding the Jefferson County and Port Townsend 5-Year (2025-2030) Homeless and Affordable Housing Services Plan (*Staff Presentation, Comments from members of the public, Response from staff, Questions from Council members and Jefferson County Board of County Commissioners, Clarifying comments from the public, if necessary, and Council and Jefferson County Board of County Commissioners deliberation and action*), Jefferson County Board of County Commissioners will adjourn their special meeting and the Special Session City Council meeting will continue on with Comments from the Public (re: consent agenda items and items not on the agenda), Consent Agenda (A. Approval of Bills, Claims and Warrants, B. Approval of Minutes: November 3, 2025, C. Update the Personnel Policies Manual to include Services Award for City Employees, D. Approval for Planning and Community Development/Engineering Professional Services Agreements for Staff/Permit Support and Code/Standards Update, D. Resolution 25-033 Amending Resolution No. 21-033 for the Membership, Composition, Terms of Office, and Procedural Rules of the Parks, Recreation, Tress and Trails Advisory Board, F. Authorizing the City Manager to Sign a Grant Agreement with the Washington State Transportation Improvement Board for the 2026 Arterial Preservation Chip Seal Project and Enter into all Contract and Agreements Necessary to Execute the Project), New Business (A. Ordinance 3362 Adopting 2025 Supplemental Budget Appropriations (*Staff presentation and Council questions, Public Comment, and Council deliberation and action*)), Old Business: (A. Ordinance 3361 Relating to Comprehensive Planning; Adopting the 2025 GMA Periodic Update to the Comprehensive Plan; Amending the



Comprehensive Plan; Adopting an Active Transportation Plan, and Amending Titles 2, 12, 17, 18, and 20 of the Port Townsend Municipal Code in connection Therewith (*Staff presentation and Council questions, Public Comment, and Council deliberation and action*)), New Business(Continued) (A. Resolution 25-032 Adopting the City's 2026 State Legislative Agenda(*Staff presentation and Council questions, Public Comment, and Council deliberation and action*)), Presiding Officer's Report, Suggestions for Future Agendas, comments from Council, and Adjourn. Action may be taken.

Alyssa Rodrigues

City Clerk

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